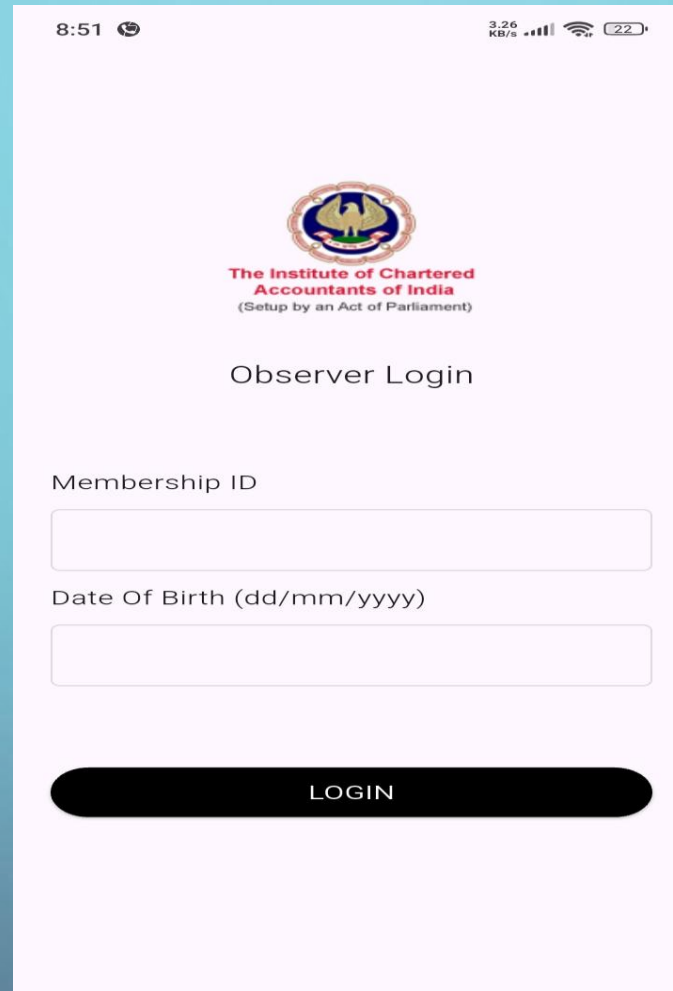


# USER MANUAL FOR ICAI MOBILE APP



- Use your Membership ID and Date of Birth (DOB) to log in. Click on the **Login** button to access the application.



8:51 3.26 KB/s

The Institute of Chartered Accountants of India  
(Setup by an Act of Parliament)

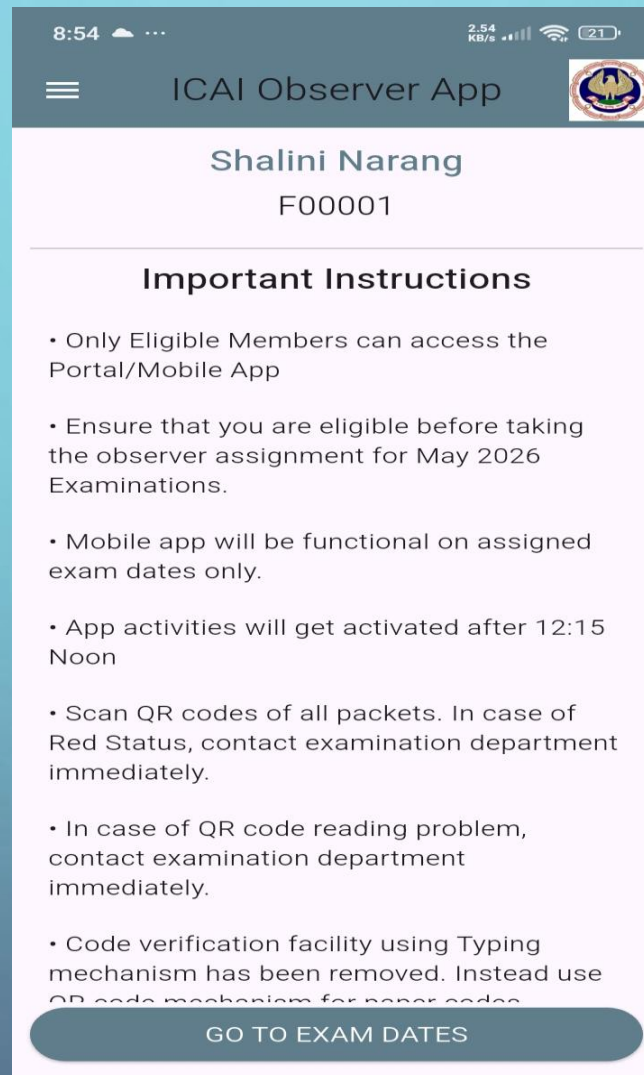
Observer Login

Membership ID

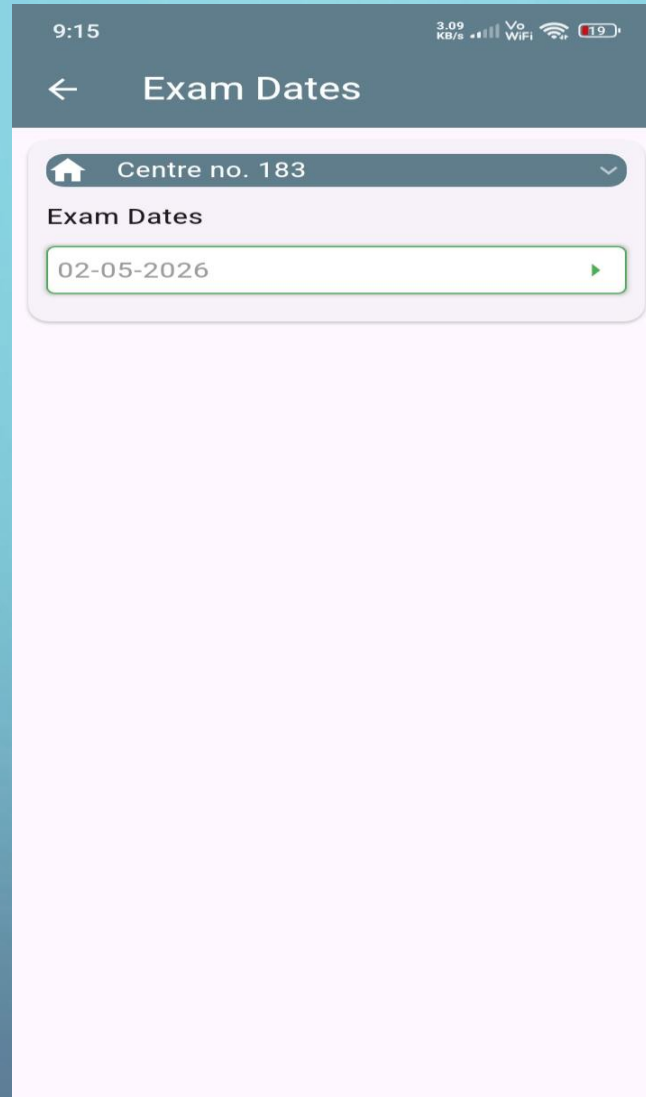
Date Of Birth (dd/mm/yyyy)

**LOGIN**

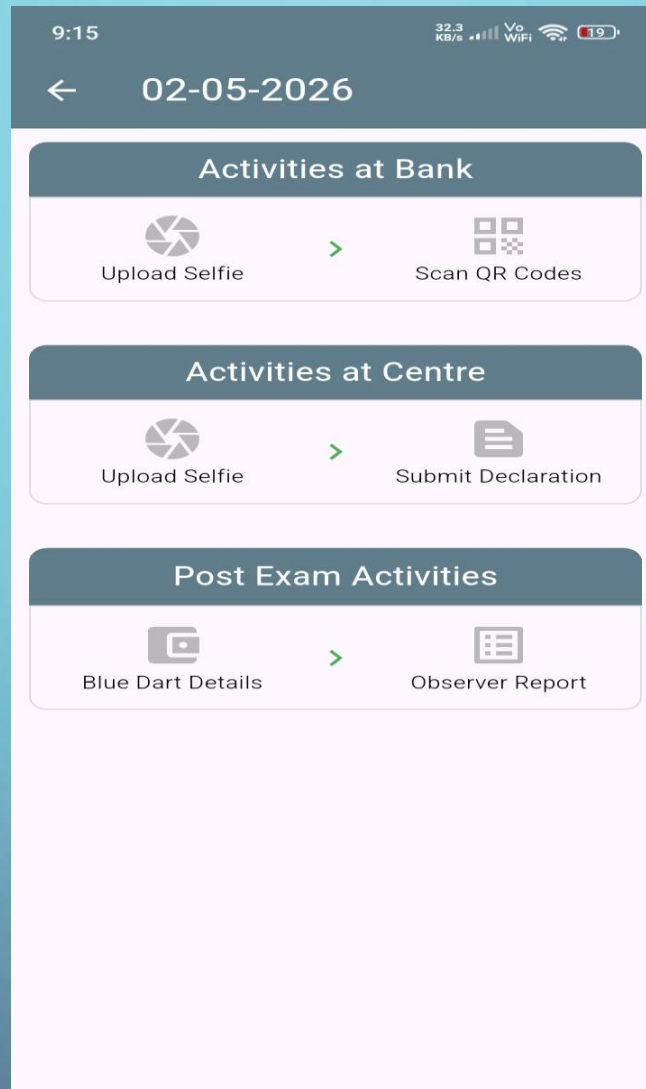
This screen provides basic instructions for using the mobile app. Click on “Go to Exam Dates” to proceed to the Exam Dates.



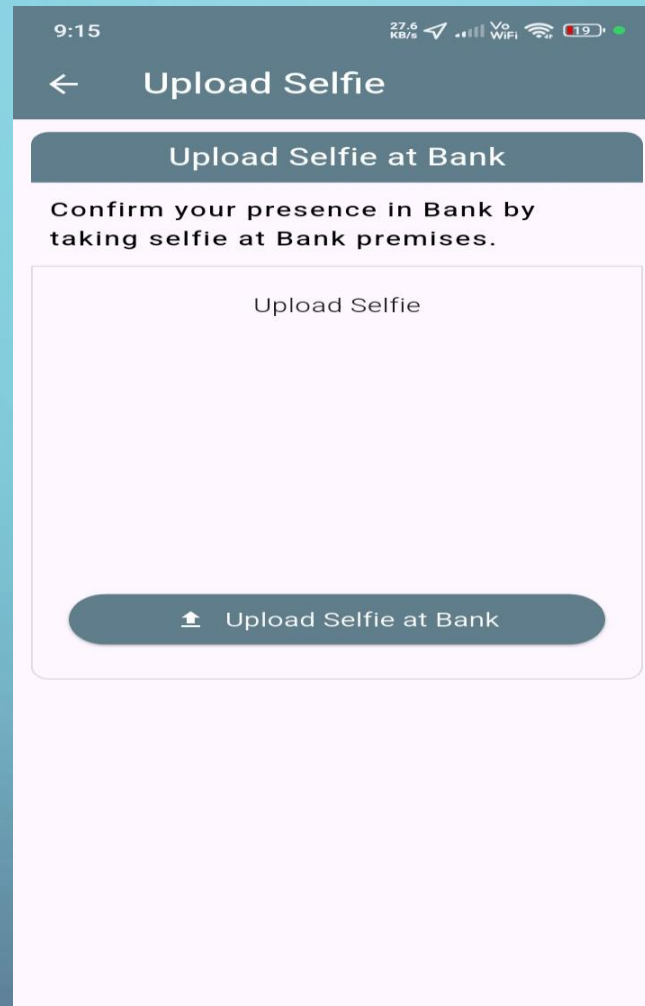
Select an exam date from the list available on this screen. Click on a date to proceed further.



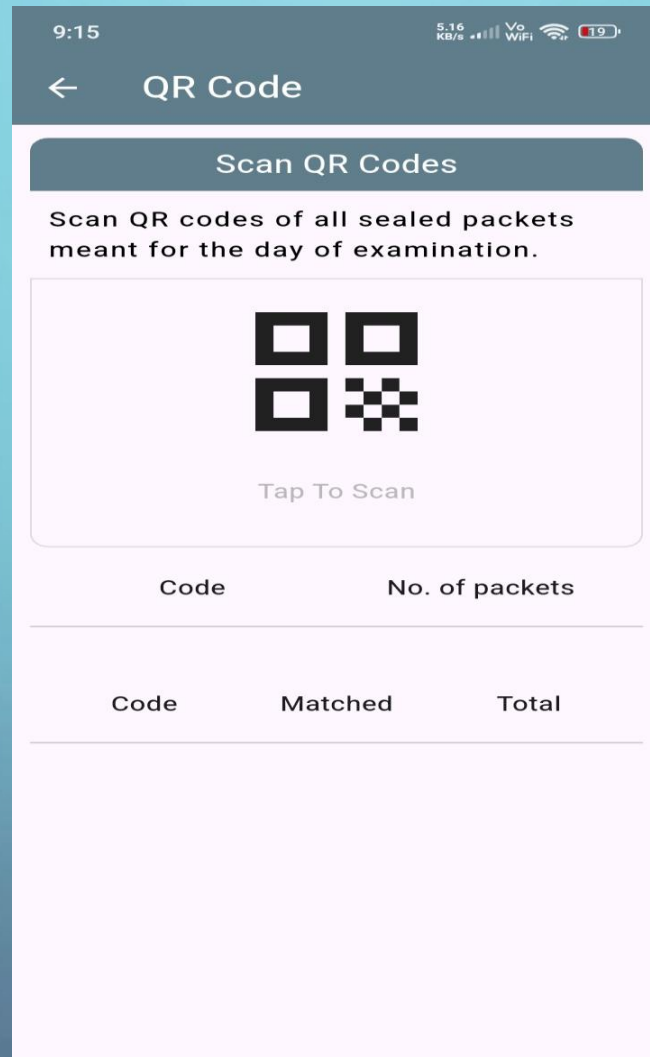
Click on the relevant option on the screen to perform the required action.



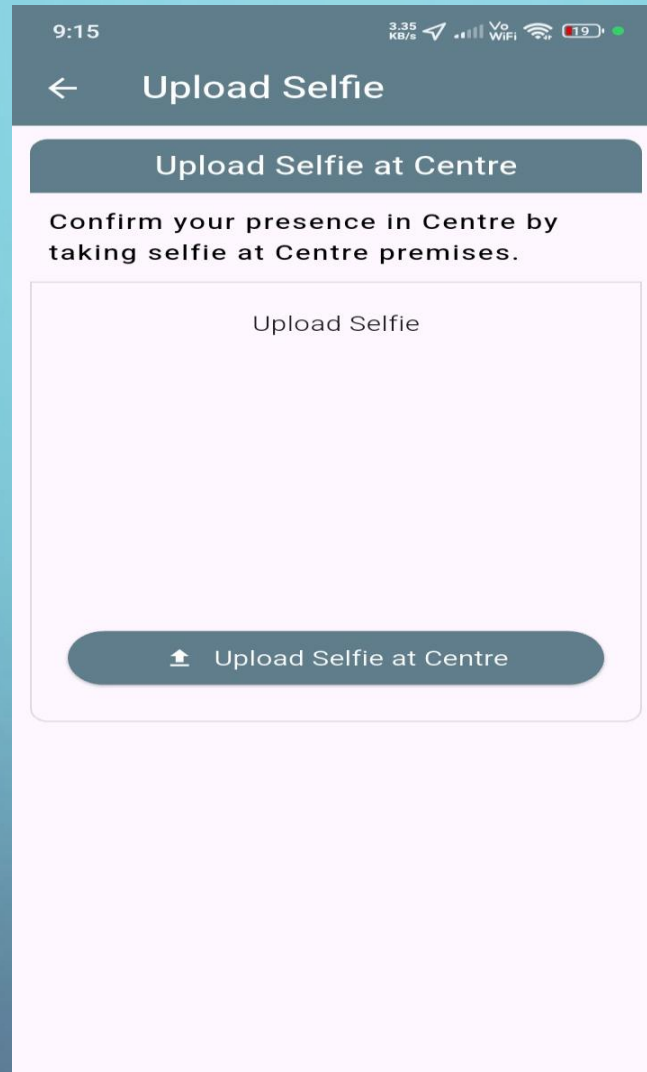
To upload a selfie at the bank, click on the **Upload Selfie** icon under **Activities at Bank**.



Click on **“Tap to Scan”** to scan and verify the required codes.



To upload a selfie at the examination centre, click on the **Upload Selfie** icon under **Activities at Centre**.



Select the checkbox to confirm your declaration. Click on the Submit button to proceed.

The screenshot shows a mobile application interface with a dark grey header bar containing a back arrow and the title "Declaration". Below the header is a white card with a dark grey title bar that reads "Submit Declaration at Centre". The card contains a paragraph of text: "I confirm that i checked and verified that all sealed packets of correct codes meant for the day have been collected from the Bank and brought at the Examination Centre." Below the text is a checkbox, which is currently unchecked. At the bottom of the card is a large, rounded green button with the text "Submit". The background of the entire image is a light blue gradient with decorative circuit-like patterns in the corners.

9:15 5.09 KB/s Vo WiFi 19

← Declaration

Submit Declaration at Centre

I confirm that i checked and verified that all sealed packets of correct codes meant for the day have been collected from the Bank and brought at the Examination Centre.

Submit

- Click on the **Blue Dart** icon to upload images and enter consignment details. Ensure all required information is filled correctly before submission.

The screenshot shows a mobile application interface for 'Blue Dart Details'. At the top, the status bar displays the time 9:15, data speed 4.24 KB/s, VoWiFi, and a battery level of 19%. The app header features a back arrow and the title 'Blue Dart Details'. Below the header, there are two main sections: 'Take Selfie' and 'Fill Consignment Details'. The 'Take Selfie' section contains a 'Take Selfie' button, an 'Upload Selfie' button with a camera icon, and a camera preview area. The 'Fill Consignment Details' section contains three input fields: 'AWB No.' (empty), 'No. of Consignment' (empty), and 'Date' (filled with '1-5-2026').

9:15 4.24 KB/s VoWiFi 19%

← Blue Dart Details

Take Selfie

Upload Selfie

Fill Consignment Details

AWB No.

No. of Consignment

Date

1-5-2026

The image features a light blue background with a subtle grid pattern. In the four corners, there are decorative elements consisting of thin blue lines that resemble circuit traces or data paths, ending in small circles. The central focus is the text "Thank You!" written in a highly stylized, cursive script. The letters are a vibrant blue and have a 3D effect, appearing as if they are floating or have a slight shadow beneath them. The word "Thank" is on the top line, and "You!" is on the bottom line, with the exclamation point being particularly large and prominent.

*Thank  
You!*