


THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
[Set up by an Act of Parliament]

All the Centre Superintendents

 20th October 2022

Namaskar!

We would like to place on record the support and cooperation which we have been receiving for long in the successful conduct of CA Exams. To facilitate our exam functionaries and other stakeholders, we have incorporated the OMR answer sheet on the cover page of 28 page answer books and 20 page, section A answer books and in view of the same now onwards except for Paper-3 & 4 of CA Foundation Course examination, there is no need of OMR answer sheets in case of composite papers (i.e, papers which have multiple choice and descriptive questions) of CA Final and Intermediate exams. To simplify the things further, we have identified answer books with different format numbers with the dates on which these answer books are required to be distributed among the candidates. The format of the answer books which are to be used on different dates are given herebelow:

Date	Format number of the answer book to be used
1 st November 2022	Format 2 (PQC Exams-INTT-AT-Format-5)
2 nd November 2022	Format 2
3 rd November 2022	Format 2 (PQC Exams-INTT-AT-Format-5)
4 th November 2022	Format 2
5 th November 2022	Format 2
6 th November 2022	Format 2
7 th November 2022	Format 2
9 th November 2022	Format 3 & Format 4
10 th November 2022	Format 2
11 th November 2022	Format 2
12 th November 2022	Format 5
13 th November 2022	Format 2
14 th November 2022	Format 2
15 th November 2022	Format 3 & Format 4
16 th November 2022	Format 2
17 th November 2022	Format 2
14 th December 2022	Format 1
16 th December 2022	Format 1
18 th December 2022	OMR Sheets
20 th December 2022	OMR Sheets

***PI note that PQC exams are IRM & INTT AT exams which are held at very Few number of centres.**

- The Format-1 answer books shall only be used only on 14th & 16th December, 2022.
- **Format 2 answer books** i.e, 28 page answer book with OMR answer sheet printed on the cover page itself shall bear the sticker of Format 2 on the corrugated boxed containing such answer books.
- **20 page, section A answer books already lying with you** (in case of old exam centres) are without OMR answer sheet, **Pl do not use them.** In place of these answer books, we are sending 20 page, section A answer books with OMR answer sheets printed on the cover page itself bearing Format 3 stickers on the corrugated boxes containing such answer books.
- **20 page, section B i.e, Format 4 answer books** already lying with you (in case of old exam centres) shall be used. Such answer books shall also be sent to you from our place and these answer books do not bear any format stickers on the corrugated boxes.
- **28 page answer book with OMR answer sheet printed on the cover page shown as Format 5 answer books** shall also have Format 5 stickers pasted on the corrugated boxes. These answer books are to be used for Final examinees of Paper-6 which will be held on 12th November 2022 and PQC exam INTT-1st & 3rd November, 2022.
- **4 page answer books** shall also be sent as usual without format number sticker. These are supplementary answer books to be issued to the candidates after they finish their 28 page / 20 page answer books as the case be. There is no change in these answer books and hence all the answer books of 4 pages lying with the existing exam centres shall be used for November/December 2022 CA Exams.

Accordingly, please note that separate OMR answer sheets for answering MCQ based questions of composite papers will not be sent to the Exam Centres for November/December 2022 CA Exams except for Paper-3 & 4 of CA Foundation Exams which will be held on 18th & 20th December 2022.

Please arrange to circulate these instructions to all of your staff dealing with ICAI exams.

Last but not the least, pl keep these seven pages handy and refer to them before stamping the answer books for the next day exam.

Yours faithfully

(S.K. Garg)
Additional Secretary (Exams)