



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
[Set up by an Act of Parliament]

13-CA (Exams)/Observer Empanel /November - December - 2017

10th August, 2017

ANNOUNCEMENT

**EMPANELMENT OF MEMBERS TO ACT AS OBSERVERS AT THE EXAMINATION CENTRES
FOR THE CHARTERED ACCOUNTANTS EXAMINATIONS
NOVEMBER / DECEMBER 2017.**

It is proposed to empanel members to act as Observers for the forthcoming NOVEMBER / DECEMBER 2017 Chartered Accountants Examinations scheduled as under:

Intermediate (IPC) and Final exams	from 1st November to 16th November 2017 *
Common Proficiency Test (CPT)	On 17th December 2017 (Sunday)

***No exam on 4th November, 2017 on account of Guru Nanak Birthday (Gazetted Holiday)**

Eligibility criteria for empanelment:

Members who fulfill the following criteria are eligible for empanelment, to act as Observers.

- i) He/she should not be more than 65 years of age as on the date of empanelment; i.e. 25th August, 2017.
- ii) His/her name should have been borne on the Register of Members as on 1st May, 2015 and continues to be so;
- iii) Neither he/she nor his/her relatives* or dependant* is / will be appearing in the ensuing Chartered Accountants Examinations for students / Post – Qualification Course Examinations in November, 2017 in any examination centres in India or Abroad. However, applying or appearance in ISA – AT of December, 2017 will not be considered a disability for observership for November/December, 2017 Examinations.

[* the term "relative" or "dependant" for the purpose shall include, in relation to an individual, the wife, husband, son, daughter-in-law, daughter, son-in-law, grandson, grand daughter, brother, brother's wife, brother's son, brother's daughter, sister, sister's husband, sister's son, sister's daughter, wife's brother, wife's sister and husband's brother and husband's sister]

- iv) He/she is not coaching students for any of the examinations / test conducted by the Council of the Institute in any institutions / organization including Regional Councils / Branches of the Institute and also private coaching.
- v) He/she has not been convicted by any court of Law and no disciplinary proceedings are pending against him/her, either by the ICAI / Disciplinary Directorate or by any other organization, both in India or abroad.
- vi) He/she is not associated with the Institute as an elected/co-opted member of the Council / Regional Council / Managing Committee of any Branch of the ICAI.
- vii) He/she shall abide by the Guidelines for Observer and / or any other instructions.

Honorarium

Honorarium of ₹ 1500/- **per day / per session** and ₹ 350/- as conveyance reimbursement for 'A' class cities and ₹ 250/- for other cities per day (to cover cost of local travel) besides reimbursement of postal, stationery, telephone expenses, if any, will be paid.

The list of A class cities is as under:

Ahmedabad, Bangalore, Chennai, Delhi/ New Delhi, Hyderabad/ Secunderabad, Jaipur, Kanpur, Kolkata, Lucknow, Mumbai, Nagpur, and Pune.

Duties of Observer:

A member will be allotted duties in the city of his professional address only as per Institute's records.

The main duty of the observer is to ensure that the Question Paper Packets meant for the day of the exam, with the right code of the day are collected from the bank, (where they are kept under safe custody) opened and distributed to the candidates. Accordingly, Observer is required to be present in the assigned branch of the Bank/Examination Centre from the time when the code key is opened in the bank till the conclusion of the examination, i.e. till the answer books are pooled, reconciled, packed and handed over to the designated courier agency (including answer sheet of physically handicapped candidates, if any) for dispatch to the Examination Department.

Once the duties are assigned for acting as an Observer in a particular examination centre, he/she should attend to the said assignment and send his/her report and bill in the prescribed format immediately after the completion of his / her assignment.

In case any member is unable to perform his / her assignment, the same may be communicated to the Examination Department well in advance, so that alternative arrangement can be made. If a member neither informs the Examination Department nor discharges the duties assigned, he/she would be liable for such action under the provisions of the Chartered Accountants Act 1949 and the Regulations framed thereunder, as deemed fit.

Kindly note that giving false/misleading declaration regarding conflict of interest / involvement in coaching will lead to action under disciplinary provisions in accordance with the Chartered Accountants Act, 1949 and the Rules and Regulations framed thereunder.

How to empanel:

A member who fulfills the above mentioned eligibility criteria, desirous of empanelling himself for the assignment, may do so, online at <http://observers.icaiaexam.icaai.org>.

Applications by any other mode will not be entertained.

The activity schedule of the portal is as under:

Opening of the window for empanelment	25th August 2017
Closing of the window for empanelment	15th September 2017
Hosting of the details of allotment of assignments	24th October 2017

Examination Department

Details of the cities in which the NOVEMBER / DECEMBER 2017 examinations will take place are as under.

The cities/ places where the examinations will be held are given below:

WESTERN REGION:

(Covering States of Goa, Gujrat and Maharashtra and U. T. of Dadra & Nagar Haveli and Daman & Diu)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Ahmedabad -I @	Chandrapur (only CPT)	Mumbai - II +	Navsari	Surat -II \$
Ahmedabad -II @	Dhule	Mumbai - III +	Palghar (only CPT)	Surendranagar
Ahmedabad -III @	Gandhidham	Mumbai - IV +	Panvel	Thane- I @@
Ahmedabad -IV @	Gandhinagar	Mumbai - V +	Parbhani (only CPT)	Thane - II @@
Ahmednagar	Gondia (only CPT)	Mumbai - VI +	Pimpri-Chinchwad	Thane - III @@
Akola	Ichalkaranji	Mumbai - VII +	Pune - I \$\$	Vadodara -I #
Amravati	Jalgaon	Mumbai - VIII +	Pune -II \$\$	Vadodara- II #
Anand	Jalna (only CPT)	Mumbai - IX +	Pune -III \$\$	Vapi
Aurangabad I %	Jamnagar	Nagpur - I*	Pune - IV \$\$	Vasai -I ++
Aurangabad II %	Junagarh (only CPT)	Nagpur - II*	Rajkot	Vasai -II ++
Badlapur (only CPT)	Kolhapur	Nagpur - III*	Ratnagiri (only CPT)	Yavatmal (only CPT)
Bharauch	Latur	Nanded	Sangli	
Bhavnagar	Mapusa (Goa)	Nashik I**	Satara	
Bhiwandi	Margao (Goa)	Nashik II**	Solapur	
Bhuj	Mumbai - I +	Navi Mumbai	Surat -I \$	

@ **Ahmedabad** is divided into four Zones, namely Zone I to Zone IV. The possible location of centres in the zones is as under:-

- Zone I - Thaltej, Gurukul, Sola, Bopal, Bodakdev, Chandkheda, Gota, Vastrapur, Satellite, Memnagar
- Zone II - Navrangpura, Naran pura, Nava Vadaj
- Zone III - Shahibag, Paldi, Khanpur, Kalupur, Ellis Bridge
- Zone IV - Isanpur, Juhapura, Sarkhaj, Naroda, Vasna, Maninagar, Ghodasar

% Aurangabad is divided into Two Zones, namely Zone I & Zone II. The possible location of centres in the zones is as under:-

- Zone I - North of Jalna Road
- Zone II - South of Jalna Road

+Mumbai is divided into nine Zones namely Zone I to Zone IX. The possible locations of the centres in the respective zones will be:

- Zone I - Chrchgate, Charni Road, Mazgaon
- Zone II - Parel - east, Dadar-east, Matunga, Wadala, King Circle, Sion, Chembur
- Zone III - Vidyavihar, Ghatkopar, Bhandup, Mulund
- Zone IV - Dadar - West, Bandra West
- Zone V - Santacruz, Vile Parle, Andheri
- Zone VI - Jogeshwari W, Goregaon W, Malad W
- Zone VII - Jogeshwari E, Goregaon E, Malad E
- Zone VIII - Kandiwali W, Boriwali W, Dahisar W
- Zone IX - Kandiwali E, Boriwali E, Dahisar E

@@ **Thane** is divided into three Zones. The possible location of the centres in the respective zone will be:-

- Zone I - Thane City, Kalwa
- Zone II - Dombivili, Kalyan
- Zone III - Ulhasnagar, Ambernath, Badlapur

***Nagpur** is divided into three Zones. The possible location of the centres in the respective zone will be:-

- Zone I - Wardman Nagar, Gandhi Bagh, Mahal, Nandanwan
- Zone II - Dharampeth, Bharat Nagar, Sitabuldi, Dhantoli
- Zone III- Hanuman Nagar, Manewada, Trimurti Nagar, Wardha Road

****Nashik** - is divided into two zones. The possible location of the centres in respective zone will be:-

- Zone -I - Nashik City, Pimpalgaon, Panchvati, Meri Mhasarul, Gangapur Road, Cidco, Ambad and Satpur
- Zone -II- Nahik Road, Upnagar, Odha Dwarka, Devlali Camp

++ Vasai is divided into two zones. The possible location of the centres in respective zone will be: -

- Zone I - Mira Road, Bhayander
- Zone II - Vasali, Nallasopara, Virar

Navi Mumbai: Vashi, Sanpada, Nerul

\$ Surat is divided into two zones. The possible location of the centres in respective zone will be: -

- Zone I - Ring Road, Bhatar, Vesu, Piplod, Athwalines, Althan, Adajan, Rander, Ghod Dod Road, Nanpura, Magdalla & Dumas Road
- Zone II - Varachha, Mota Varachha, Kamrej, Sarthana, Katargam, Parvat Patia, Amroli, Dabholi, Ved Road, Singapore & Sumul Dairy Road.

Vadodara - is divided into two zones. The possible location of the centres in respective zone will be: -

- Zone - I -Raopura,Ajwa-Waghodia Road, Karelibaug, Sama, Fatehgunj & Makarpura
- Zone-II- Sayajigunj, Alkapuri, Akota, Vasna, Gorwa, Gotri

\$\$Pune - is divided into Four zones. The possible location of the centres in respective zone will be: -

- Zone - I - Katraj, Dhankawadi, Padmavati, Satara Road, Bibwewadi,Swargate,Sarasbaug, Sahakarnagar,
- Zone-II - Bhavani Peth, Rasta Peth, Nana Peth, Camp, Koregaon Park, Kalyani Nagar, Nagar Road, Magarpatta, Hadapsar, Wanowarie, NIBM Road, Kondhwa
- Zone - III-Parvati, Tilak Road, Sadashiv Peth, Shukrawar Peth, Ravivar Peth, Budhwar Peth, Laxmi Road, Dandekar Bridge, Shastri Road, Sinhagad Road, Null Stop, F.C Road, S. B. Road, Shivaji Nagar, Shaniwar Peth, Law College Road, Mangalwar Peth, Somwar Peth
- Zone -IV - Kothrud, Karve Nagar, Vanaj, Chandni Chowk, Pashan, Aundh, Baner, Wakad

SOUTHERN REGION:

(Covering States of Andhra Pradesh, Karnataka, Kerala, Tamil Nadu and U. Ts. of Lakshadweep and Pondicherry)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Alappuzha	Chennai - VII#	Kollam (Quilon)	Salem
Anantapur	Chennai - VIII #	Kottayam	Shimoga
Bangalore -I @@	Coimbatore	Kozhikode	Sivakasi
Bangalore -II @@	Eluru	Kumbakonam	Thiruvananthapuram
Bangalore -III @@	Ernakulam	Kurnool	Thrissur
Bangalore -IV @@	Erode	Madurai	Tiruchirapalli
Bangalore -V @@	Guntur	Malappuram	Tirunelveli
Belgaum	Hubli	Mangalore	Tirupati
Bellary	Hyderabad - I *	Mysore	Tirupur
Chennai - I #	Hyderabad - II *	Nellore	Tuticorin
Chennai - II #	Hyderabad - III *	Nizamabad	Udupi
Chennai - III #	Hyderabad - IV *	Ongole	Vellore
Chennai - IV #	Kakinada	Palakkad	Vijayawada
Chennai - V #	Kannur	Pondicherry	Vishakhapatnam
Chennai - VI #	Karimnagar	Rajamahendravaram	Warangal

@@ Bangalore is divided into five Zones, namely Zone I to Zone V. The possible location of centres in the zones are as under:-

- Zone I (South)- Basavangudi, Bannerghatta, Jayanagar, Koramangala, Electronic City, and HSR Layout
- Zone II (East) - R. T. Nagar, Krishnarajpuram, Indira nagar, HAL II Stage, Banasawadi, Bellendur and White Field
- Zone III (North) - Fraser Town, Yelahanka, SADASHIVANAGAR, Hebbal and Lingarajpuram
- Zone IV (Central) - Chickpet, Corporation, Sampangiramnagar, Kempegowda Road, J C Road, Richmond Road
- Zone V (West) - Malleswaram, Rajajinagar, Yeswantpur, Kengeri, Magadi Road, Nandini Layout.

Chennai is divided into eight Zones, namely Zone I to Zone VIII. The Zone numbers given to different areas (i.e. possible locations of centres in the Zones) are as under:

Zone-I: George Town, Broadway, Rayapuram, Washermanpet, Tondiarpet

Zone-II: Nungambakkam, Gopalapuram, Triplicane
 Zone-III: Guindy, Adyar, Besant Nagar, Tirunvanmiyur
 Zone-IV: Royapettah, Mylapore, Mandaveli
 Zone-V: Arumbakkam, Annanagar, Kilpauk, Ambattur, Villivakkam
 Zone-VI: Kodambakkam, T. Nagar, West Mambalam, Saidapet
 Zone-VII: Vadapalani, Ashok Nagar, K.K. Nagar, Porur
 Zone-VIII: St. Thomas Mount, Pallavaram, Nanganallur, Chromepet, Tambaram

***Hyderabad** Centre is divided into four zones namely Zone I to Zone IV. The possible locations of the centres of respective Zones will be:

Zone I - Koti, Abids, Nampally, Charminar, Himayatnagar, Malakpet, Narayanaguda, Chikkadapalli, Nallakunta, Vidya Nagar, Domalaguda, Basheerbagh, L.B. Nagar, Gunfoundry, Baghlingampally, Begum bazar, etc.
 Zone II - Secunderabad, West & East Maredpalli, Uppal, Malkajgiri, Tarnaka, Safilguda, Sainikpuri, A S Rao Nagar, Alwal, Osmania University area, Ramanthapur, etc.
 Zone-III: Begumpet, Ameerpet, Khairatabad, Banjara Hills, Jubilee Hills, Masab Tank, Mehdipatnam, S R Nagar, VengalaRao Nagar, Rajendra Nagar, etc.
 Zone IV- Sanathnagar, Kukatpally, Erragadda, Qutbullapur, Miyapur, Nizampet, Bachupally, Chanda Nagar, Serilingampally, Gachibowli, Patancheruvu, IDPL X Road, Chintal, etc.

EASTERN REGION:

(Covering States of North East States, Orissa, West Bengal and U.T. of Andaman & Nicobar Islands)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Asansol	Durgapur	Kolkata III [^]	Tinsukia
Berhampore	Guwahati	Rourkela	
Bhubaneswar	Kolkata I [^]	Sambalpur	
Cuttack	Kolkata II [^]	Siliguri	

^Kolkata is divided into three zones namely Zone I to Zone III. The possible locations of the centres in the respective Zones will be:

Zone I - Kolkata South
Howrah

Zone II - Kolkata North

Zone III -

CENTRAL REGION:

(Covering States of Bihar, Chhattisgarh, Jharkhand, M.P., Rajasthan, Uttarakhand and U.P.)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Agra	Chhindwara (only CPT)	Jamshedpur	Patna
Ajmer	Chittorgarh	Jhansi	Raipur
Aligarh	Churu	Jhunjhunu	Ranchi
Allahabad	Dehradun	Jodhpur	Ratlam
Alwar	Dhanbad	Kanpur	Rewa (only CPT)
Banswara (only CPT)	Durg	Kishangarh	Saharanpur
Bareilly	Firozabad	Kota	Satna (only CPT)
Beawar	Ghaziabad	Lucknow	Sikar
Bhagalpur (only CPT)	Gorakhpur	Mandsaur (only CPT)	Sirohi (only CPT)
Bharatpur	Gwalior	Mathura	Sri Ganganagar
Bhilwara	Haldwani (only CPT)	Meerut	Udaipur
Bhopal -I [^]	Haridwar	Moradabad	Ujjain
Bhopal -II [^]	Indore - I%	Muzaffarnagar	Varanasi
Bikaner	Indore - II%	Muzaffarpur (only CPT)	
Bilaspur	Indore - III%	Neemuch	
Bundi	Jabalpur	Noida	
Burhanpur (only CPT)	Jaipur	Pali-Marwar	

% Indore is divided into three Zones. The possible locations of the centres in the respective Zone will be as under:

Zone – I : Vijay Nagar, Nanda Nagar, MIG/LIG Colony, Patnipura, Scheme No.54, Scheme No.74, Scheme No.78, Shalimar Township, Mahalaxmi Nagar, Tilak Nagar, Kanadia Road, Saket, Telephone Nagar, Goyal Nagar, Bengali Square, Khajrana, Dewas Naka, Malviya Nagar, Nehru Nagar

Zone – II : Chawni, South Tukoganj, Geeta Bhavan, Chhoti Gwal Toli, MTH Compound, Sneh Nagar, Kanchan Bag, Bhawankuwa, M.Y. Hospital Road, RNT Marg, Malwa Mill, Janjir Wala Square, Nasia Road, Naulakha , Sapna Sangeeta, Khatiwala Tank, Palsikar Colony, Sanchar Nagar, Agrawak Nagar, Juni Indore, Jail Road, Joara Compound, Rajwada, Devas, Mhow

Zone – III : Rajendra Nagar, Annapuran Road, Vaishali Nagar, Gumasta Nagar, Suadma Nagar, Usha Nagar, Raj Mohalla, Mahesh Nagar, Bada Ganpati, Aerodrome Road, Kalani Nagar, Gandhi Nagar, Banganga, Marimata Chouraha, Lokymanya Nagar

^ Bhopal is divided into two Zones. The possible locations of the centres in the respective Zone will be as under:

Zone – I : Shamla Hills, Jahangirabad, Hamidiya Road, Rayal Market, Malviya Nagar, T.T.Nagar, New Market, Jawaharchok, P & T Colony, Neelbad, Ratibad, Karond, Jumerati, Nishatpura, Indrapuri, Shubhash Nagar, Rachna Nagar, Kasturba Nagar, M.P. Nagar, Govindpura, Aishbagh, Kabirpura, Kolar, Misrod, Piplani, Arera Colony, Anand/nagar, Minal Residency, Sakti Nagar, Habibganj, Awadhपुरी

Zone – II : Gandhi Nagar, Airport Road, Lalghati, Sehore, Phanda, Khajuri, Krishna Nagar, Sanjeev Nagar, Santi Nagar, Kuravar, Chandukhedi, Kohefiza, Halalpura, Abbas Nagar, Moti Masjid, Idgah hill

NORTHERN REGION:

(Covering States of Delhi, Haryana, H.P., J & K, Punjab and U.T. of Chandigarh)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Ambala	Delhi/ New Delhi-V \$	Jammu	Sangrur
Amritsar	Delhi/ New Delhi-VI \$	Jind (No CPT)	Shimla
Bathinda	Delhi/ New Delhi-VII \$	Kaithal	Sirsa
Bhiwani	Delhi/ New Delhi-VIII \$	Karnal	Sonepat
Chandigarh	Faridabad	Ludhiana	Srinagar (J&K)
Delhi/ New Delhi-I \$	Fatehabad	Panipat	Yamunanagar
Delhi/ New Delhi-II \$	Gurgaon	Patiala	
Delhi/ New Delhi-III \$	Hisar	Rewari	
Delhi/ New Delhi-IV \$	Jalandhar	Rohtak	

\$ Delhi/ New Delhi is divided into eight Zones, namely Zone I to Zone VIII. The Zone numbers given to different areas (i.e. possible locations of centres in the Zones) will be as under:

Zone I - Karol Bagh, Pusa Road, Patel Nagar, Kirti Nagar

Zone II - Pitampura, Rohini

Zone III – Paschim Vihar, Punjabi Bagh

Zone IV- Nizamuddin, Lajpat Nagar, Lodhi Road, Kalkaji

Zone V - Geeta Colony, Priyadarshini Vihar, Karkardooma, Vivek Vihar, I.P. Extention

Zone VI – Vasundhra Enclave, Mayur Vihar, Anand Vihar

Zone VII - Kingway Camp, Darya Ganj, Shalimar Bagh, Sarup Nagar

Zone VIII- Janakpuri, Dwarka, Vikaspuri